

PRINCE THOMAS OF SAVOY SOCIETY, INC.
32 OLD FARMS ROAD
AVON, CONNECTICUT 06001
860.678.0690

For PTS use only:

Bar requested: _____ Check provided: _____

APPLICATION FOR USE AND OCCUPANCY OF FACILITY

Rental Contacts: John Peluso (H) 860-673-4427 (C) 860-729-5355 email: mapeluso@comcast.net

MEMBER'S NAME (Sponsor) _____ PHONE NUMBER _____

ADDRESS _____ EMAIL _____

RESERVATION DATE _____ TIME _____ TYPE OF EVENT _____

Note: On Sundays, only the Main Upstairs Hall without access to the bocce courts can be rented.

NUMBER OF ATTENDEES (Maximum 92-hall, 75-lounge) _____

THIS IS AN APPLICATION NOT A RESERVATION. UPON REVIEW OF THE APPLICATION, THEN APPLICATE WILL BE NOTIFIED OF ACCEPTANCE BY EMAIL OR PHONE.

RULES AND REGULATIONS FOR RENTAL USE AND OCCUPANCY OF FACILITY

1. Rental of Club facilities is limited to Club members in good standing.
2. Club members are responsible for complete payment of all rental fees and **deposit at time of submission of rental agreement.**
3. Club members are responsible for opening and closing the rental event.
4. The following items/procedures are **prohibited and strictly forbidden** to be brought to or used on the Club grounds and/or premises:
 - a. Fireworks, candles, firearms or weapons
 - b. **Any alcoholic beverages, other than those purchased from the club bar facilities.**
 - c. Admittance fees or prepaid drink vouchers.
5. Only Club-approved and assigned bartenders are allowed to work the bar and serve beverages.
6. The last call for beverages at the bar will be 11:30p.m. and the Club will be closed at 12:00a.m.
7. Alcoholic beverages are not to be purchased, possessed or consumed by anyone under the age of 21 years.
8. For those renting the pavilion, the use of bocce courts or horseshoe pits is allowed provided that the renter oversees the bocce and/or horseshoes to ensure safety and proper usage. The renter is also responsible for ensuring that the courts are left in the condition in which they were found.
9. **No decorations may be attached to the walls or ceiling in any way.**
10. No music, entertainment or excessive noise outside after 10:00p.m.

I acknowledge reviewing these terms of facility rental. _____ (Renter's initials).

Please complete all the pages of this form and mail the entire completed application along with a check for the deposit (\$200) and a check to cover the cost of the rental to:

John and Marie Peluso
5 Timber Lane
Avon, CT 06001

Make checks payable to Prince Thomas of Savoy Society

RENTAL OPTIONS

There are four rental options. Please select an option and provide checks to cover the specific fee for the 1) the rental option, 2) the security deposit and 3) the bartender, if requested. **These checks will not be cashed until after your event.**

OPTION 1: MAIN HALL (UPSTAIRS) RENTAL

Five Hours (includes access to kitchen) \$300.00

Pavilion (includes propane grills)

Pavilion is an add on only and can't be rented alone. \$50.00

The rental of the pavilion includes the use of the bocce courts and horseshoe pits.

Total _____ CK# _____

OPTION 2: LOUNGE (DOWNSTAIRS) RENTAL

Five Hours (includes access to downstairs kitchen) \$200.00

Pavilion (includes propane grills)

Pavilion is an add on only and can't be rented alone. \$50.00

The rental of the pavilion includes the use of the bocce courts and horseshoe pits.

Total _____ CK# _____

OPTION 3: MAIN HALL, LOUNGE AND PAVILION

\$500.00

Total _____ CK# _____

OPTION 4: LIMITED USE OF THE UPSTAIRS HALL

This option is only for small groups of less than 50 guests and for meeting less than 3 h. Food and non-alcoholic drinks are can be served. Alcoholic drink must be purchased form the PTS bar in advance of the rental. No access to the kitchen.

\$50.00

Total _____ CK# _____

BARTENDER FEE

(Separate check payable to PTS – This fee may be given to bartender the day/night of event)

\$ 100.00 CK# _____

SECURITY DEPOSIT

(The security deposit check that will be shredded if all the terms of the contact are fulfilled)

\$200.00 CK# _____

BARTENDER ASSIGNED FOR RENTAL EVENTS CALL **Ed Matteo – 860-550-0431 & email rugger9ed@yahoo.com and fill out form – discuss any special request for the bar with Ed**

It is recommended with up to 50 adults, there be one bartender; over 50 people requires an additional bartender.

SIGNATURE OF APPLICANT _____ DATE _____

SIGNATURE OF PTS REPRESENTATIVE _____ DATE _____

CLUB RENTAL CONDITIONS AND DEPARTURES CHECKLIST

The Prince Thomas of Savoy Society, Inc. is located at 32 Old Farms Road in Avon, Connecticut 06001. The maximum occupancy of the upstairs main hall is 92 people seated or 120 people standing. The maximum occupancy for the downstairs lounge is 75 people. All tables and chairs must be replaced as found at the end of the rental event.

The upstairs and downstairs facilities are equipped with a full kitchen including a refrigerator, microwave and stove. The Club does not provide any set ups, tablecloths, plates or utensils.

The telephones are not for public use. You must provide a cellphone at your event.

The Club provides cleaning solutions and trash bags.

The facility must be shut down and locked by 12:30 p.m.

In order to ensure the return of the security deposit, the following checklist must be completed.

<input checked="" type="checkbox"/>	Task
	Stack all chairs and return to as-found condition
	Turn off all stove and oven burners
	Clear and clean all tables and kitchen counters.
	Empty and clean kitchen sinks.
	Throw away all trash in dumpster.
	Turn all thermostats to closing settings.
	Turn off all lights and devices.
	Close and lock all windows and doors.

I acknowledge completing these tasks.

Renter's Signature

HOLD HARMLESS AGREEMENT

I _____, a resident of _____

Connecticut and residing at _____
hereby apply on behalf of myself, or the organization identified below (the "User") for a permit to use the premises and property of Prince Thomas of Savory Society, Inc. (thereinafter referred to as PTSS) at 32 Old Farms Road, Avon, CT 06001.

Date(s) of use: _____

(Complete the following only if the club member is representing an organization): I am applying for this permit on behalf of

_____ (the "organization"), of which I am _____.

I hereby represent that I have been authorized by the organization to make this application and to bind the organization to this Hold Harmless Agreement.

In exchange for the mutual consideration between the undersigned parties in permitting the use of PTSS premises and property, the undersigned USER agrees that it shall not hold the PTSS liable for any claims, damages or injuries of any nature whatsoever that may arise out of the use of said premises and/or property. The undersigned User further agrees to indemnify and hold PTSS harmless from any and all claims, losses, damages, judgements, costs, settlements, fines, penalties and expenses (including legal fees) the PTSS may incur or be charge charged with directly or indirectly, as the result of the use of said premises and /or property, including without limitation, claims, losses, etc., that may result from a claim by the User or member of the User by any third party allowed on the premises by the USER.

If USER is an Individual:

Signature of Application

Date of Application

If USER is an Organization:

Name of Organization

Date of Application

By: _____

Its: _____
Duly Authorized

Name: Duly Authorized

Rental /Event Checklist for Bar Needs

Contract Information:

Contact Person Name: _____

Contact Person Cell Phone: _____

Rental or Club Event: _____ /Party Location () Upstairs () Downstairs () Pavilion

Theme: _____

When:

Date: _____ Day of the week: _____

Bar Open for Party at _____ am/pm

Bar Close for Party at _____ am/pm

Party Details:

Party Size: Number of people attending: Please circle estimate

(1) 50 or less (2) 50-75 (3) 75 – 100 (4) 100 – 125 (5) Full Facility >125

Bartender Instructions:

Please circle which one:

- Guest Purchase
- Renter will subsidize (open bar)
 - i. \$ threshold (\$ _____)
 - ii. Time cut off: _____
 - iii. Product: () Beer () Wine
 - iv. Other: _____

Special Request (Please Explain)