

PRINCE THOMAS OF SAVOY SOCIETY, INC.
32 OLD FARMS ROAD
AVON, CONNECTICUT 06001
860.678.0690

APPLICATION FOR USE AND OCCUPANCY OF FACILITY

Rental Contacts: John Peluso (H) 860-305-8117 (C) 860-729-5355 mapeluso@comcast.net

SPONSOR'S NAME & Phone # _____

RENTER'S NAME & Phone # _____

ADDRESS _____

EMAIL ADDRESS _____

RESERVATION DATE _____

RESERVATION TIME start _____ end _____

TYPE OF EVENT _____

NUMBER OF ATTENDEES _____
(Maximum 92-hall, 75-lounge)

RULES AND REGULATIONS FOR RENTAL USE AND OCCUPANCY OF FACILITY

1. Rental of Club facilities is limited to Club members in good standing.
2. Non-members must be sponsored by Club members.
3. Club members are responsible for complete payment of all rental fees and deposits at time of submission of rental agreement.
4. Sponsors are responsible for opening and closing the rental event.
5. The following items/procedures are **prohibited and strictly forbidden** to be brought to or used on the Club grounds and/or premises:
 - a. Fireworks or candles.
 - b. Firearms or weapons
 - c. *Any beverages, alcoholic or non alcoholic other than those purchased from the club bar facilities.*
 - d. Admittance fees or prepaid drink vouchers.
6. Only Club-approved and assigned bartenders are allowed to work the bar and serve beverages.
7. The last call for beverages at the bar will be 11:30p.m. and the Club will be closed at 12:00a.m.
8. No alcoholic beverages are to be purchased, possessed or consumed by any person under the age of 21 years.
9. The use of bocce courts or horseshoe pits is not allowed unless specified in the rental agreement. If allowed the renter will oversee the bocce and horseshoes to ensure safety and proper usage.
10. **No decorations may be attached to the walls or ceiling in any way.**
11. No music, entertainment or excessive noise outside after 10:00p.m.

I acknowledge reviewing these terms of facility rental.

Renter's initials

RENTAL OPTIONS

MAIN HALL (UPSTAIRS) RENTAL

Five Hours (includes access to kitchen) ☐ \$ 300.00

Pavilion (includes propane grills)

- **Pavilion is an add on only it can't be rented alone** ☐ \$ 50.00

Bartender Fee (**payable to PTS – memo bartender and
Give to bartender the day/night of event**) ☐ \$ 100.00

Total _____ CK# _____

LOUNGE (downstairs) RENTAL

Five Hours (include access to downstairs kitchen) ☐ \$ 200.00

Pavilion (includes propane grills)

- **Pavilion is an add on only it can't be rented alone** ☐ \$ 50.00

Bartender Fee (**payable to PTS – memo bartender and
Give to bartender the day/night of event**) ☐ \$ 100.00

Total _____ CK# _____

Security Deposit - (separate check) \$200.00 CK# _____
Refundable upon approval of inspection

BARTENDER ASSIGNED FOR RENTAL EVENTS CALL **Ed Matteo – 860-550-0431 & email
rugger9ed@yahoo.com and fill out form – discuss any special request for the bar with Ed**

It is recommended with up to 50 adults there be one bartender; over 50 people requires an additional bartender

Will you be playing Bocce or Horseshoes? ☐ Yes ☐ No If yes which one _____

SIGNATURE OF APPLICANT _____ DATE _____

SIGNATURE OF SPONSOR _____ DATE _____

CLUB RENTAL CONDITIONS AND DEPARTURES CHECKLIST

The Prince Thomas of Savoy Society, Inc. is located at 32 Old Farms Road in Avon, Connecticut 06001. The maximum occupancy of the upstairs main hall is 92 people seated or 120 people standing. The maximum occupancy for the downstairs lounge is 48 people. All tables and chairs must be replaced as found at the end of the rental event.

The upstairs and downstairs facilities are equipped with a full kitchen including a refrigerator, microwave and stove. The Club does not provide any set ups, tablecloths, plates or utensils.

The telephones are not for public use. You must provide a cellphone at your event.

The Club provides cleaning solutions and trash bags.

The facility must be shut down and locked by 12:30 p.m.

In order to ensure the return of the security deposit, the following checklist must be completed.

<input checked="" type="checkbox"/>	Task
	Stack all chairs and return to as-found condition
	Turn off all stove and oven burners
	Clear and clean all tables and kitchen counters.
	Empty and clean kitchen sinks.
	Throw away all trash in dumpster.
	Turn all thermostats to closing settings.
	Turn off all lights and devices.
	Close and lock all windows and doors.

I acknowledge completing these tasks.

Renter's Signature

HOLD HARMLESS AGREEMENT

I _____, a resident of _____

Connecticut and residing at _____

Herby apply on behalf of myself, or the organization identified below (the "User") for a permit to use the premises and property of Prince Thomas of Savory Society, Inc. (thereinafter referred to as PTSS) at 32 Old Farms Road, Avon, CT 06001.

Date(s) of use: _____

(Complete the following only if application is an organization): I am applying for this permit on behalf of

_____ (the "organization"), of which I am _____.

I hereby represent that I have been authorized by the organization to make this application and to bind the organization to this Hold Harmless Agreement.

In exchange for the mutual consideration between the undersigned parties in permitting the use of PTSS premises and property, the undersigned USER agrees that it shall not hold the PTSS liable for any claims, damages or injuries of any nature whatsoever that may arise out of the use of said premises and/or property. The undersigned User further agrees to indemnify and hold PTSS harmless from any and all claims, losses, damages, judgements, costs, settlements, fines, penalties and expenses (including legal fees) the PTSS may incur or be charge charged with directly or indirectly, as the result of the use of said premises and /or property, including without limitation, claims, losses, etc., that may result from a claim by the User or member of the User by any third party allowed on the premises by the USER.

If USER is an Individual:

Signature of Application

Date of Application

If USER is an Organization:

Name of Organization

Date of Application

By: _____

Its: _____
Duly Authorized

Name: Duly Authorized

Rental / Event Checklist for Bar Needs

Contract Information:

Contact Person Name: _____

Contact Person Cell Phone: _____

Club Member Sponsor: _____

Rental or Club Event: _____ /Party Location () Upstairs () Downstairs () Pavilion

Theme: _____

When:

Date: _____ Day of the week: _____

Bar Open for Party @ - _____ am/pm

Bar Close for Party @ - _____ am/pm

Party Details:

Party Size: Number of people attending: Please circle estimate

(1) 50 or less **(2)** 50-75 **(3)** 75 – 100 **(4)** 100 – 125 **(5)** Full Facility >125

Bartender Instructions:

Please circle which one:

- Guest Purchase
- Renter will subsidize (open bar)
 - i. \$ threshold (\$ _____)
 - ii. Time cut off: _____
 - iii. Product: () Beer () Wine
 - iv. Other: _____

Special Request (Please Explain)